

Microsoft Outlook 365 Domain Whitelist Guidance

Please note: Before completing this task, please make sure that you have the permission to make edits on your account.

To submit messages and files to Microsoft, you will need to have one of following roles in the <u>Microsoft</u> <u>365 Defender</u> portal:

- Security Administrator
- Security Reader

Note that one of these roles is required to view user reported messages as described later in this article.

- 1. Open the Microsoft 365 Defender portal at <u>https://security.microsoft.com</u> and log in.
- 2. Click Review and Quarantine.



In the search bar, type: pscucommunications.com to filter quarantine messages.

1. Click the down caret symbol and select submit for review



÷	→ C security.microsoft	.com/quarantine?viewid=Email&tid=be04cdf8-1315-4ca8-8813-c4e969f90a8c	É	\$	*		:	
•	New Tab Imported in resour Microsoft 365 Defender	∠ Search			ø	7	AD)
× × 4 () () () ()	Home Incidents & alerts Actions & submissions Secure score Learning hub	Review > Quarantine Quarantine Email These messages were quarantined because they were classified as malware, spam, phishing, or bulk, or because of a mail flow rule (transport rule), Review the messages and decide whether you want to release them to one or more of the intended recipients. Learn more about quarantined ema	n your	C) organ	Learn	more		
8 %	Partner catalog	 C V V O I C I C I C I C I C I C I C I C I C I	×	78		- ~	-	
	Devices	Ime received Subject Subject Jan 24, 2023 4:0 Text Proof - Jan 24, 2023 4:0 Text Proof - Received Subject Received Subject	00:2	Recipie mmert	ent ens@ps	cu.m		
5 6	Endpoints Configuration management	▲ Jan 24, 2023 4:0 HTML Proof ▲ Download messages ▲ Download messages ▲ Needs review Anti-malware policy Feb 23, 2023 4: ▲ Download messages	00:1 46:2	mmerti mmerti	ens@ps ens@ps	cu.m		
	Email & collaboration Review	Jan 24, 2023 3:4 Text Proof - The Ed theedge@pscucom Malware Needs review Anti-malware policy Feb 23, 2023 3: Jan 23, 2023 1:31 Text Proof - The Ed theedge@pscucom Malware Needs review Anti-malware policy Feb 22, 2023 1:	16:1 31:1	mmerti mmerti	ens@ps ens@ps	cu.m cu.m		

- 2. A pop-out will appear on the screen for a submission to Microsoft.
- 3. **<u>Check</u>** the box: Allow emails with similar attributes (URL, sender, etc.)

::: Microsoft 365 Defender		?
	Submit to Microsoft for analysis	
命 Home	Review > Quarantine We will review the information and use what we've learned to improve detection. V	/e will let
Incidents & alerts	you know our findings. <u>Learn more</u>	
Actions & submissions	Select the submission type Fmail	~
2 Secure score	Email Add the network more an Dior unload the email file	
hub	These messages were quarantined because they were classified as malware, sp	
ස් Trials	Review the messages and decide whether you want to release them to one or b6e55e82-78fe-4dd4-63e3-08dafe4e01f1	,
୦ଟ୍ଟି Partner catalog	Ů ✓ ℓ ⊖ 🗊 🖻 … ✓ ŬVpload the email file (.msg or .eml)	
Accets	Filters: Time received: Last 30 days Choose a recipient who had an issue *	
	Time received Subject Sender Quarantine n mmertens@pscu.mail.onmicrosoft.com ×	
	Jan 24, 2023 4:0 Text Proof - The Ed theedge@pscucom Malware Select a reason for submitting to Microsoft	
E Endpoints	Jan 24, 2023 4:0 HTML Proof - The TheEdge@pscuco Malware	
Configuration management	Jan 24, 2023 3:4 HTML Proof - The theedge@pscucom Malware Messages will still be blocked if additional suspicious elements are detected.	
Email & collaboration	Jan 24, 2023 3:4 Text Proof - The Ed theedge@pscucom Malware Remove allow entry after ①	
	Jan 23, 2023 1:31 Text Proof - The Ed theedge@pscucom Malware	
Exchange message trace	Jan 23, 2023 1:31 HTML Proof - The theedge@pscucom Malware Allow entry note (optional) Applies only to URL, attachment, and sender entries.	
🗄 Attack simulation training	Jan 23, 2023 9:3 Text Proof - (Previe theedge@pscucom Malware Provide additional info, such as why you're allowing this.	
➡ Policies & rules	Jan 23, 2023 9:3 HTML Proof - (Prev TheEdge@pscuco Malware 100 characters left	
Cloud apps	Jan 20, 2023 4:0 HTML Proof - The theedge@pscucom Malware Cancel	

4. Click Done



 ← → C is security.microsoft.com/quarantine?viewid=Email&tid=be04cdf8-1315-4ca8-8813-c4e969f90a8c is mported is resources 												
::: Microsoft 365 Defender	€ Search		ŧ	³³	?	AD						
E Devices	Review > Quarantine Your submitted to Microsoft for analysis V	Ne'll get ba	ack to y	ou wit	h the							
E Endpoints	Quarantine	fren ger br	Jen to j									
局 Configuration management	Related tasks Email View what you have submitted to Microsoft											
Email & collaboration	These messages were guarantined because they were classified as malware, sp											
Review	Review the messages and decide whether you want to release them to one or											
Attack simulation training	O ✓ Z O U O ··· ✓ Filters: Time received: Last 30 days											
Policies & rules	Time received Subject Sender Quarantine n											
Cloud apps	Jan 24, 2023 4:0 Text Proof - The Ed., theedge@pscucom Malware											
App governance	Jan 24, 2023 4:0 HTML Proof - The TheEdge@pscuco Malware											
🗠 Reports	Ian 24, 2023 3:4 HTML Proof - The theedge@pscucom Malware Ian 24, 2023 2:4 Text Draft The Set Alberta Researce Malware											
Audit	Jan 23, 2023 1:31 Text Proof - The Ed theedge@pscucom Malware											
 Health Permissions 	Jan 23, 2023 1:31 HTML Proof - The theedge@pscucom Malware											
Settings	Jan 23, 2023 9:3 Text Proof - (Previe theedge@pscucom Malware					0						
More resources	☐ Jan 23, 2023 9:3 HTML Proof - (Prev TheEdge@pscuco Malware				ļ	<u>ت</u>						
Customize navigation	Jan 20, 2023 4:0 HTML Proof - The theedge@pscucom Malware Jan 20, 2023 4:0 Text Proof - The Fd theedge@nscucom Malware					_						

When you click Done, the domain is entered on the Allow list for your tenant.

5. While in the Defender portal, click Policies & Rules and then click Threat Policies

\leftarrow	← C A D https://security.microsoft.com/securitypoliciesandrules?tid=be04cdf8-1315-4ca8-8813-c4e969f90a8c										
	Microsoft 365 Defender		✓ Search								
	Englise		Policies & rules Set up policies to manage devices, protect against threats, and receive alerts about various activities in your organization. Learn more								
	Email & collaboration	^	Name								
	Exchange message trace Attack simulation training		Threat policies Alert policy								
	Cloud apps App governance	^	Manage advanced alerts Activity alerts								

- 6. Select Tenant Allow/Block Lists to view Allow list.
 - a. Keep in mind that this rule is ONLY good for 30 days.



÷	C A ttps://security.micro	A 16 G	t 🕀	¥ (2)				
	Microsoft 365 Defender	✓ Search					©?	AD
= ~ ₽	Configuration management	Policies & rules > Threat policies > Tenant Allow/Bic	ock List					
	Email & collaboration	Tenant Allow/Block Lis	ts					
ľ	Review							
0:	Exchange message trace	Domains & addresses Spoofed senders U	JRLs Files					
11	Attack simulation training	Block external email addresses or domains to prevent submitting the email to Microsoft Learn more.	communication with	users in your organiza	ation (sending or receiving mail). Allow email add	resses or domains	; by	
41	Policies & rules	+ Block			2 items 🔚 Group 🗸 🔎 Search	C) Refre	sh 🏹 Filt	ter
	Cloud apps	Value	Action	Modified by	Last updated	Remove on		
Î	App governance	pscu@pscucommunications.com	Allow	Adm365-fdowell@psc	zu.com via Subm Jan 9, 2023 6:24 PM	Feb 8, 2023 12:0	0 AM	

Releasing the Messages to Users

- 1. Repeat steps 1, 2 and 3 above.
- 2. Check the Time Received box to release the entire group of messages. Make SURE your search is for **pscucommunications.com only.**

← C A C https://security.microsoft.com/quarantine?viewid=Email&tid=be04cdf8-1315-4ca8-8813-c4e969f90a8c									A [®]	6 G	£^≡	G.	$\overline{\uparrow}$		
	Microsoft 365 Defender				✓ Search										
=															
ធ	Home		Revi	ew > Quarantine								Q	Learn m	ore	
	Incidents & alerts	~	0.	avantina											
9	Actions & submissions	~	Qu	arantine											
Ø	Secure score		Em	ail											
Ro	Learning hub		These	messages were qua	rantined because they	were classified as n	nalware, spam, phis	hing, or bulk, or b	pecause of a mail flow rule (tr	ansport rule	in your	organiza	ation. Rev	iew	
沓	Trials		the m	essages and decide	whether you want to r	elease them to one	or more of the inte	nded recipients. L	earn more about quarantine.	d email mes:	ages				
ଂଖ	Partner catalog	~	Ö	✓ Ø ⊖	1 ··· ~				32 of 32 selected $ ho$ ps	cucommunic	×	28	□; =	Ý	
R	Assets	^	Filters	Time received: La	Subject	Sender	Quarantine reason	Release status	Policy type	Evoires		Recipie	nt		
므	Devices			Jan 24. 2023 4:00:	2 Text Proof - The Ed	. theedae@pscucom.	. Mahware	Needs review	Anti-malware polic	v Feb 23. 20	3 4:00:2	mmerte	ens@pscu.	TT	
ß	Endpoints	^		Jan 24, 2023 4:00:	1 HTML Proof - The	TheEdge@pscuco	Malware	Released	Anti-malware polic	y Feb 23, 20	3 4:00:1	mmerte	ms@pscu.	m	
5	Configuration management			Jan 24, 2023 3:46:	2 HTML Proof - The	theedge@pscucom	. Mahware	Needs review	Anti-malware polic	y Feb 23, 20	3 3:46:2	mmerte	ens@pscu.	n	
	Email & collaboration	^		Jan 24, 2023 3:46:	1 Text Proof - The Ed	theedge@pscucom	. Mahware	Needs review	Anti-malware polic	y Feb 23, 20	3 3:46:1	mmerte	ens@pscu.	n	0
Ξ	Review			Jan 23, 2023 1:31:1	5 Text Proof - The Ed	theedge@pscucom.	. Mahvare	Needs review	Anti-malware polic	y Feb 22, 20	3 1:31:1	mmerte	ens@pscu.	n	
0	Exchange message trace			Jan 23, 2023 1:31:0	HTML Proof - The	theedge@pscucom	. Malware	Needs review	Anti-malware polic	y Feb 22, 20	3 1:31:0	mmerte	ens@pscu.	n	₽

3. Select the check mark to release the messages



\leftarrow	C A ttps://s	security.	.microsoft.com	n/quarantine?viewid=I	Email&tid=be04cdf	8-1315-4ca8-8813-c	:4e969f90a8c		Aø -	6 G	₹)≡	œ	¥ (2)		
	Microsoft 365 Defender				𝒫 Search								©?	AD	
=															
ŵ	Home		Review	w > Quarantine								🕒 Lei	arn more		
0	Incidents & alerts	~	0	arantina											
9	Actions & submissions	~	Qua	Quarantine											
Q	Secure score		Emai	il											
₽¢	Learning hub		These r	messages were quarar	ntined because they	were classified as m	nalware, spam, phis	hing, or bulk, or b	ecause of a mail flow rule (tra	nsport rule) in	your or	ganizatio	on. Review		
ð	Trials		the me	ssages and decide wh	ether you want to re	elease them to one	or more of the inte	nded recipients. L	earn more about quarantined	email message	es				
ଂଖ	Partner catalog	~	Č)		1 ···· ~				32 of 32 selected 🔎 pscu		×	2 0	₽∨		
R	Assets	^	Filters:	Time received	Subject	Sender	Quarantine reason	Release status	Policy type	Expires		Recipient			
	Devices			Jan 24, 2023 4:00:2	. Text Proof - The Ed	theedge@pscucom	. Malware	Needs review	Anti-malware policy	Feb 23, 2023 4	:00:2 I	mmertens(စ္စpscu.m		
Ð	Endpoints	^		Jan 24, 2023 4:00:1	HTML Proof - The	TheEdge@pscuco	Malware	Released	Anti-malware policy	Feb 23, 2023 4	:00:1 1	mmertens(Dpscu.m		
5	Configuration management			Jan 24, 2023 3:46:2	. HTML Proof - The	theedge@pscucom	. Malware	Needs review	Anti-malware policy	Feb 23, 2023 3	:46:2 1	mmertens(Øpscu.m		
	Email & collaboration	^		Jan 24, 2023 3:46:1	Text Proof - The Ed	theedge@pscucom	. Malware	Needs review	Anti-malware policy	Feb 23, 2023 3	:46:1 1	mmertens(⊉pscu.m	0	
	Review			Jan 23, 2023 1:31:15	. Text Proof - The Ed	theedge@pscucom	. Malware	Needs review	Anti-malware policy	Feb 22, 2023 1	:31:1)	mmertens(⊉pscu.m	m	
0	Exchange message trace			Jan 23, 2023 1:31:0	HTML Proof - The	theedge@pscucom	. Malware	Needs review	Anti-malware policy	Feb 22, 2023 1	:31:0 1	mmertens(Øpscu.m		

- 4. You will see a pop-out. Click the Release button to release messages to users.
- 5. Click Done

